

Office Life





CONVERSATION

Eric Davies works in the marketing department of an American pharmaceuticals company. Read the interview he gave for a magazine survey about office life.

- Q: Do you smoke in your office?
- A: No, never. I'm a smoker, but there's a no-smoking rule in our office. I have to go outside the building to smoke.
- Q: Do you ever go home early?
- A: Yes, if there isn't much work to do. Of course, if there's a lot of work, I stay late.
- Q: What do you wear to work?
- A: I usually wear a suit. When I'm really busy I like to take off my jacket and tie.
 On Fridays we can wear casual clothes, so I usually wear jeans and a casual shirt.
- Q: Do you ever eat lunch at your desk?
- A: Yes, if I'm very busy. I often order a pizza or a sandwich.
- O: Do you make personal phone calls during working hours?
- A: I occasionally make private calls, but only if they're important.
- Q: Do you have any photos on your desk?
- A: Yes, I have two or three photographs of my wife and son.
- Q: Do you take time off if you have a cold?
- A: Yes, I do. In fact, I took three days off last week because I had a bad cold.
- Q: Do you always take a summer vacation?
- A: Always! I take at least two weeks' vacation. This year I'm going on a two-week trip to Europe. I'm really looking forward to it!



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LET'S TALK

- 1. What are the differences between Eric's working life and the working life in your country?
- 2. Do you make personal phone calls during working hours?
- 3. Do you go out to eat lunch or eat at your desk?
- 4. Do you have any photos on your desk?
- 5. Do you always take summer and winter vacation?
- 6. Are you happy with your current working conditions?
- 7. If it's up to you, how would you change the working conditions in your company?